# Form W-8IMY – Form Completion Guide for Canadian Active and Passive NFFEs

## **Including instructions for completing:**

- Form W-8IMY
- Canadian IGA Certification Form Active NFFEs
- Canadian IGA Certification Form Passive NFFEs
- Withholding Statement

(To be used in conjunction with the IRS Instructions for Form W-8IMY available at <a href="www.irs.gov/formw8imy">www.irs.gov/formw8imy</a>)

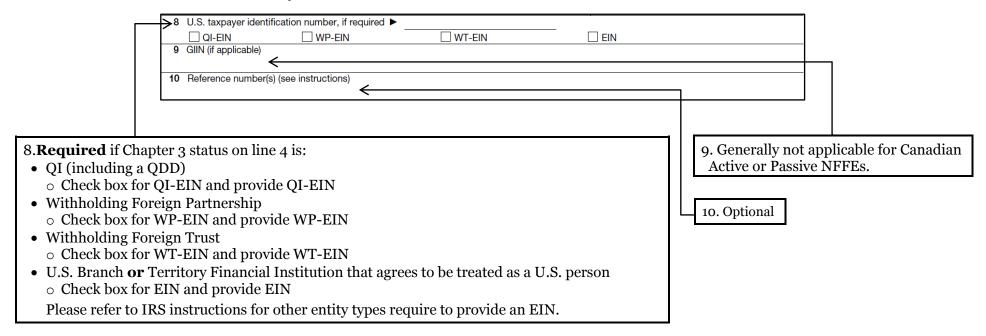
## **Part I: Identification of Entity**

1. <b>Mandatory</b> - Enter the full legal name of the entity as shown on the organizational documents		
	Part I Identification of Entity  1 Name of organization that is acting as intermediary	Country of incorporation or organization
2. <b>Mandatory</b> - Enter the entity's	Name of organization that is acting as intermediary	2 Country of incorporation or organization
country of incorporation or organization. Do not abbreviate.	Name of disregarded entity (if applicable), see instructions	
	4 Chapter 3 Status (entity type) (Must check one box only.):	
- P - 1 1 1001 - 00	QI (including a QDD). Complete Part III.	☐ Withholding foreign trust. Complete Part VII.
3. <b>Required</b> only if the entity	Nonqualified intermediary. Complete Part IV.	Nonwithholding foreign partnership. Complete Part VIII.
completing the form is a	☐ Territory financial institution. Complete Part V.☐ U.S. branch. Complete Part VI.	<ul> <li>☐ Nonwithholding foreign simple trust. Complete Part VIII.</li> <li>☐ Nonwithholding foreign grantor trust. Complete Part VIII.</li> </ul>
disregarded entity. See IRS instructions for further details.	☐ Withholding foreign partnership. Complete Part VII.	I Nonwithholding foreign grantor trust. Complete Fart viii.
instructions for further details.		
	¬ /	
4. <b>Mandatory</b> - Check the box that		
represents the type of the entity		
under U.S. tax principles. (Select		
only one.)		
Complete one of Parts III to VIII as		
indicated.		
See IRS instructions for more information		
mioi mation		

# **Part I: Identification of Entity** (continued)

	1				
5. Mandatory - Check the box that represents the Chapter 4 (FATCA) status of the entity identified on line 1 (Active NFFE or Passive NFFE).  If the entity is not an Active NFFE or Passive NFFE, please use the Form W-8IMY Completion Guide for Canadian Financial Institutions and Non-Canadian Entities.  Do not complete Part XXVI or XXVII. Instead, complete the IGA		5 Chapter 4 Status (FATCA status) (See instructions for details and complete the (Must check one box only.):  Nonparticipating foreign financial institution (FFI) (including an FFI related to a Reporting IGA FFI other than a deemed-compliant FFI, participating FFI, or exempt beneficial owner). Complete Part IX (if applicable).  Participating FFI.  Reporting Model 1 FFI.  Reporting Model 2 FFI.  Registered deemed-compliant FFI (other than a reporting Model 1 FFI, sponsored FFI, or nonreporting IGA FFI covered in Part XIX).  Territory financial institution. Complete Part V.  Sponsored FFI (other than a certified deemed-compliant sponsored, closely held investment vehicle). Complete Part X.  Certified deemed-compliant nonregistering local bank. Complete Part XII.  Certified deemed-compliant FFI with only low-value accounts. Complete Part XIII.	the certification below for the entity's applicable status.)  ☐ Certain investment entities that do not maintain financial accounts. Complete Part XVI.  ☐ Owner-documented FFI. Complete Part XI.  ☐ Restricted distributor. Complete Part XVII.  ☐ Foreign central bank of issue. Complete Part XVIII.  ☐ Nonreporting IGA FFI. Complete Part XIX.  ☐ Exempt retirement plans. Complete Part XX.  ☐ Excepted nonfinancial group entity. Complete Part XXI.  ☐ Excepted nonfinancial start-up company. Complete Part XXII.  ☐ Excepted nonfinancial entity in liquidation or bankruptcy. Complete Part XXIII.  ☐ Publicly traded NFFE or NFFE affiliate of a publicly traded corporation. Complete Part XXIV.  ☐ Excepted territory NFFE. Complete Part XXV.  ☐ Active NFFE. Complete Part XXVI.		
<u>Certification Form for Canadian</u> <u>Entities.</u>		vehicle. Complete Part XIV.  Certified deemed-compliant limited life debt investment entity.  Complete Part XV.	Passive NFFE. Complete Part XXVII.  Direct reporting NFFE.		
	J	·	Sponsored direct reporting NFFE. Complete Part XXVIII.		
	1	6 Permanent residence address (street, apt. or suite no., or rural route). Do not us	se a P.O. box or in-care-of address (other than a registered address).		
6. <b>Mandatory -</b> Enter the permanent residence address of		City or town, state or province. Include postal code where appropriate.	Country		
the entity (the physical location or the registered address indicated on		7 Mailing address (if different from above)	•		
the organizational documents)		City or town, state or province. Include postal code where appropriate.	Country		
Must be consistent with line 2.					
7. Optional	γ				

## **Part I: Identification of Entity** (continued)



## Part II: Disregarded Entity or Branch Receiving Payment

If the entity is a **Disregarded Entity** or **Branch Receiving Payment**, please use the Form W8IMY Completion Guide for
Canadian Financial Institutions and
Non-Canadian Entities.

Part II	Disregarded Entity or Branch Receiving Payment. (Complete only	
	branch of an FFI in a country other than the FFI's country of residen	ice. Do not complete Part II for QDD
	branches. See instructions.)	M1[K]
□ Bi	oter 4 Status (FATCA status) of disregarded entity or brane received by the status of disregarded entities of disregarded enti	U.S. Branch.
City	or town, state or province. Include postal code where appropriate.	Country
13 GIIN	l (if any) ▶	•

# **Part III: Qualified Intermediary**

	-						
IF "QI (including a QDD)" was		Part III Qualified Intermediary All Qualified Intermediaries					
selected on line 4:	14 \rightarrow \square I certify that the entity identified in Part I (or branch, if relevant):						
<ul> <li>Box 14 must be CHECKED</li> <li>Check boxes 15a-g, as applicable.</li> </ul>		14->				ng statement associated with this form (as required) that is one	
Do not check boxes <b>15a-g</b> if you are acting in a Qualified Derivatives			(i) not acting for its		securities and/or potentia	al section 871(m) transactions;	
<ul> <li>Dealer capacity.</li> <li>Check boxes <b>16a-b</b> if you are acting in a Qualified Derivatives Dealer</li> </ul>						ubstitute interest, as permitted by the QI Agreement. poses of chapters 3 and 4 that is subject to the certifications	
capacity.		Qualif	ied Intermediaries not Ad	cting as Qualified Der	ivatives Dealers (che	eck all that apply)	
The system of th	」 . /	7 <sup>15a</sup>				olding responsibility for purposes of chapters 3 and 4 for each withholding statement is attached to this form, for all accounts).	
If box <b>15a and/or b</b> was checked, a withholding statement may be attached to this form.		<b>→</b> b	reporting responsibility a by specified U.S. person	as a participating FFI or re ns as permitted under Reg	gistered deemed-compli gulations sections 1.6049	m 1099 reporting and backup withholding responsibility or iant FFI with respect to accounts that it maintains that are held b-4(c)(4)(i) or (c)(4)(ii) in lieu of Form 1099 reporting for each no withholding statement is attached to this form, for all	
If box <b>15b</b> was checked, do not check		С	☐ I certify that the entity ide	entified in Part I of this for	m does not assume prin	nary Form 1099 reporting and backup withholding responsibility.	
boxes <b>15c-f</b> .		/ d				not assume primary Form 1099 reporting and backup	
		7				allocated or will allocate a portion of a payment to a chapter 4 and with this form, I certify that the entity meets the requirements	
If box <b>15c</b> was checked, a withholding statement must be attached.			of Regulations section 1.	.6049-4(c)(4)(iii) with respe	ect to any account holde	r of an account it maintains that is included in such a withholding	
		e	_ ' '	,		not assume primary Form 1099 reporting and backup allocated or will allocate a portion of a payment to a chapter 4	
If box <b>15c</b> was checked, box <b>15d or e</b>						ed with this form, to the extent the U.S. payees are account	
must be checked.				t to establish each such ir		the entity, I certify that the entity has obtained, or will obtain, ugh entity status as a participating FFI, registered deemed-	
		f	I certify that the entity ide			d securities lender with respect to payments associated with this ng agent.	
		g		rting and backup withhold		sholding responsibility for purposes of chapters 3 and 4 and payments of substitute interest associated with this form, as	
		Qualif	ied Derivatives Dealers				
TC1	1 .	16a	•		_	statement associated with this form meets the requirements to ties under chapters 3, 4, and 61 and section 3406 with respect	
If box <b>16a</b> was checked, a withholding				es with respect to potentia			
statement may be attached and <b>16b</b>		b	Entity classification of QDD:				
must be completed.			Corporation	☐ Pa	artnership	☐ Disregarded Entity	

## Part IV: Nonqualified Intermediary

#### IF "Nonqualified intermediary" was selected on line 4: • Box 17a must be CHECKED Nonqualified Intermediary Part IV • Check boxes 17b-d, as applicable. Check all that apply. Choose all that apply. 17a 🔲 (All nonqualified intermediaries and QIs that are not acting in their capacity as such check here.) I certify that the entity identified in Part I of this form is not acting as a qualified intermediary with respect to each account(s) for which this form is provided and is not acting for its own account. If box **17b** was checked: I certify that the entity identified in Part I of this form is using this form to transmit withholding certificates and/or other documentation and • A withholding statement must be has provided, or will provide, a withholding statement, as required. attached and I certify that the entity identified in Part I of this form meets the requirements of Regulations section 1.6049-4(c)(4)(iii) with respect to any W-Forms from each underlying account holder of an account it maintains that is included in a withholding rate pool of U.S. payees provided on a withholding statement beneficial owner must be provided associated with this form. I certify that the entity identified in Part I of this form is acting as a qualified securities lender with respect to payments associated with this form that are U.S. source substitute dividends received from the withholding agent. If box **17c** or **d** was checked, a withholding statement must be attached

## **Part V: Territory Financial Institution**

If the entity is a **Territory Financial Institution**, please use the Form W-8IMY Completion
Guide for Canadian Financial
Institutions and Non-Canadian
Entities.



### Part VI: Certain U.S. Branches

If the entity is a **U.S. Branch**, please use the Form W-8IMY Completion Guide for Canadian Financial Institutions and Non-Canadian Entities.

Part	VI	Certain U.S. Branches
19a		I certify that the entity identified in Part I is receiving payments that are not effectively connected with the conduct of a trade or business in the United States.
Chec	bo	ox 19b or 19c, whichever applies.
b c		I certify that the entity identified in Part I is a U.S. branch of a face to bank if urrance to part I is a U.S. branch of a face to bank if urrance to part I is a U.S. person with respect to any any entity is a lated with is withhold it certified.  I certify that the entity identified in Part I is a U.S. branch of a face to bank if urrance to part I is using agent to be treated as a U.S. person with respect to any any entity is withhold it certified.  I certify that the entity identified in Part I is a U.S. branch of a face to bank if urrance to part I is using agent to be treated as a U.S. person with respect to any any entity in the part I is a U.S. person with respect to any entity in the part I is a U.S. person with respect to any entity in the part I is a U.S. person with respect to any en
		• Has provided or will provide a withholding statement, as required; and
		• In the case of a withholdable payment, is applying the rules described in Regulations section 1.1471-4(d)(2)(iii)(C).

## Part VII: Withholding Foreign Partnership (WP) or Withholding Foreign Trust (WT)

IF "Withholding foreign partnership" or "Withholding foreign trust" was selected on line 4:

- Box 20 must be CHECKED
- WP-EIN or WT-EIN must be entered on line 8

Part	VII	Withholding Foreign Partnership (WP) or Withholding Foreign Trust (WT)
> 20		certify that the entity identified in Part I is a withholding foreign partnership or a withholding foreign trust that is compliant with the terms
	(	of its WP or WT agreement.

## Part VIII: Nonwithholding Foreign Partnership, Simple Trust, or Grantor Trust

IF "Nonwithholding foreign partnership" or "Nonwithholding foreign simple trust" or "Nonwithholding foreign grantor trust" was selected on

• Check box **21a and/or 21b**, as applicable

#### If box **21a** was checked:

- A withholding statement must be attached and
- W-Forms from each underlying beneficial owner must be provided

#### 



line 4:

# Part IX to Part XXVIII are not applicable to Canadian entities that are Active or Passive NFFEs. Instead, complete the <u>IGA Certification Form for Canadian Entities</u>

## **Part XXIX: Certification**

# **Canadian IGA Certification Form for Active NFFEs – Form Completion Guide**

Mandatory - Enter the full legal name of the entity as shown on the organizational documents	Securitie (IGA) be I certify the structure of the securities of th	ification has been completed by (entity name)  s Inc. to meet its due diffgence requirements as a Registered Deemed Compliant FFI under  tween the United States and Canada.  hat the entity as identified in Part I of the attached Form W-8BEN-E OR W-8IMY is a Canadian entity  pursuant to the IGA between the United States and Canada and is certifying its status as an Active Nates and Canada that meets one of the categories of Active NFFE indicated below.	y that is not a Canadian Financial
	Check t	he ONE category that applies to the Active NFFE (only check one box):	
		Less than 50 percent of the NFFE's gross income for the preceding calendar year or other as income and less than 50 percent of the assets held by the NFFE during the preceding calend period are assets that produce or are held for the production of passive income.	
		The stock of the NFFE is regularly traded on an established securities market or the NFFE is stock of which is regularly traded on an established securities market.	s a Related Entity of an Entity the
		The NFFE is the Canadian government, a political subdivision of such government (which, province, territory, county, or municipality), or a public body performing a function of such thereof, an international organization, the Bank of Canada, or an Entity wholly owned by or	government or a political subdivision
Check the box that applies to the entity identified above. Check only one box.		Substantially all of the activities of the NFFE consist of holding (in whole or in part) the out financing and services to, one or more subsidiaries that engage in trades or businesses other Institution, except that an NFFE shall not qualify for this status if the NFFE functions (or ho such as a private equity fund, venture capital fund, leveraged buyout fund or any investment or fund companies and then hold interests in those companies as capital assets for investment	than the business of a Financial lds itself out) as an investment fund, vehicle whose purpose is to acquire
		The NFFE is not yet operating a business and has no prior operating history, but is investing operate a business other than that of a Financial Institution, provided that the NFFE shall no date that is 24 months after the date of the initial organization of the NFFE.	
		The NFFE was not a Financial Institution in the past five years, and is in the process of liquid with the intent to continue or recommence operations in a business other than that of a Financial	
		The NFFE primarily engages in financing and hedging transactions with, or for, Related Ent Institutions, and does not provide financing or hedging services to any Entity that is not a Ro of any such Related Entities is primarily engaged in a business other than that of a Financial	elated Entity, provided that the group
		The NFFE is an "excepted NFFE" (see Appendix A for definition) as described in relevant to	U.S. Treasury Regulations.
		The NFFE meets all of the following requirements:	
		It is established and operated in its jurisdiction of residence exclusively for religious of	haritable scientific artistic cultural
Sign and date the form	<del>-</del>	Signature of individual authorized to sign for the entity	Date (MM/DD/YYYY)

## Canadian IGA Certification Form for Passive NFFEs – Form Completion Guide

**Mandatory -** Enter the full legal name of the entity as shown on the organizational documents

This certification has been completed by (entity name)

in order for RBC Dominion

Securities Inc. to meet its due diligence requirements as a Registered Deemed Compliant FFI under the Intergovernmental Agreement (IGA) between the United States and Canada.

I certify that the entity identified in Part I of the attached Form W-8BEN-E OR W-8IMY:

- Is a Canadian entity that is not a Canadian Financial Institution pursuant to the IGA between the United States and Canada and is not certifying its status as an Active NFFE;
- Meets the requirements to be considered a Passive NFFE pursuant to the IGA between the United States and Canada;
   AND
- . Has provided, in the table below, the U.S. TIN of each Controlling Person of the NFFE that is a U.S. Person, as required.

Enter details of all Controlling Persons

- Full Name of all Controlling Persons (The name of any U.S. Persons must match the name on their U.S. tax return.)
- Permanent Address Enter the permanent residence address of each individual including the postal code.
- If a U.S. Person, enter "Yes", if not, Enter "No"
- If a U.S. Person, enter the SSN or ITIN

Controlling Persons are the individuals who exercise control over an Entity:

- For a trust, a Controlling Person means the settlor, the trustees, the protector (if any) and any known beneficiaries
- For a corporation or non-corporate entity other than a trust, a Controlling Person is an individual who owns or controls (directly or indirectly) 10% or more of the entity.
- If there are **no** individuals that are Controlling Persons, a Director or Senior Official of the entity will be treated as the controlling person.

For the purposes of identifying Controlling Person(s), "U.S. Person" means an individual who is:

- a U.S. citizen, including those with dual citizenship, or
- a U.S. resident, including a lawful permanent resident (green card holder) and an individual who meets the substantial presence test.

Name	Permanent Residence Address (including postal code)	U.S. Person (Yes or No)	U.S. SSN or ITIN (Mandatory if U.S. Person)		
V					

Sign and date the form

Signature of individual authorized to sign for the entity

Date

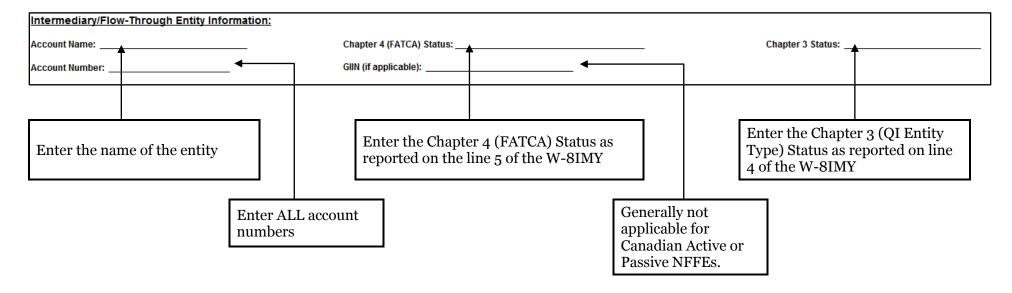
## **Withholding Statement Completion Guide**

In general, a withholding statement summarizes information about the owners of the income of an account under U.S. Tax Regulations and is used to determine the withholding tax rate to be charged for the account.

Each owner identified on the form must complete a W-Form which should be submitted with the withholding statement.

More information about the withholding statement can be found in the IRS Instructions for Form W-8IMY available at www.irs.gov/formw8imy

## **Entity Information**



## **Payee Specific Allocations**

Name & Complete Permanent Address of Payee	US Taxpayer Identification Number or Foreign TIN (if required) *(see Note 2)	Payee type (only applies to non-U.S persons): -Beneficial owner -Intermediary -Flow-through entity -US Branch -Territory Fl	US/Non-US Status - US Exempt Recipient - US non-exempt recipient - Foreign person	Chapter 4 (FATCA)	) Status	GIIN (for entities, if applicable)	prov (e.g. W-9	e of Documer vided , W-8BEN, W , documentary ence)	-8BEN-E,	Income Allocation Percentage (%) *(see Note 3)	Country residen tax pur	ice for	Special Treaty Rates (i.e. for registered charities, RRSP, pension plans) *(see Note 4)
		<b>†</b>	•	1		•		,		4		<u> </u>	<b>4</b>
Enter details of ALL beneficial owners wh income from the enti  Full Name – The name on U.S Persons mustch the name on U.S tax return.  Permanent Address the permanent residudress of each indincluding the count postal code.	ty: ame of ust their s - Enter dence ividual	Applicable to persons.  If U.S. per blank.  If grantor, beneficiary Beneficial  Otherwise Intermediathrough, U. Branch, or FI, as appli	partner or y, enter Owner. enter ary, Flow-	W-9 form <u>Non-Exer</u> o If entity a exemption	ividual entity, status om the on: ual, ento nd FAT n code l, enter mpt nd FAT n code	enter the (FATCA) W-form ter TCA is blank on FATCA		and W-9 For I indiv W-8 For I - En W-8 W-8 W-8 W-8 For I F W-8 For I F W-8	entitie Non-U viduals BEN Non-U ater ap Form BEN-F ECI, W -8IMY nit wit ement a	s, enter  S. Entities plicable  E, W-8EXP, V-8IMY f, must also hholding and W-	(i en re co	ndivid	of
Enter the St EIN as appl otherwise le	licable,	payed • Enter exem • Enter	code is popu U.S. non-exe pt payee code Foreign pers	recipient if exemplated on W9. mpt recipient if is blank on W9. on if non-U.S. (or as been completed	ne	Enter the Of the entity applicable.	ty, i			r the % ership of incor	ne.	tr w	learly state the reaty article for rhich exemption being claimed.

## **Chapter 4 Withholding Rate Pool Allocations**

This section is not applicable to Canadian Active and Passive NFFEs and should be left blank.

FATCA Withholding Pool Type	Income Allocation Percentage (see Note 3)	Where payee pool applies, check box if U.S. payee pool is allowed (see Note 5)
Recalcitrant Pool - U.S. Person Recalcitrant Pool - U.S. Indicia Recalcitrant Pool - Dormant Accounts	CAB	N/A
Nonparticipating FFI Pool  U.S. Payee Pool		

## Certification

Must be signed and dated by an authorized official	<b></b>	Signature:
		Date: