



# RBC Direct Investing® or RBC Dominion Securities PAYROLL DEDUCTION AND SPOUSAL ALLOCATION

<b>ROYAL CHOICES PLAN™</b>	Plan Provider (Please choose one): <input type="checkbox"/> RBC Direct Investing <input type="checkbox"/> RBC Dominion Securities	Plan Type (Please choose one): <input type="checkbox"/> Group RRSP <input type="checkbox"/> Non-Registered Group Investment Account
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<p><b>IMPORTANT INFORMATION</b></p> <ul style="list-style-type: none"> <li>This form is used to instruct your employer to forward contributions from your pay (including lump sum contributions) to your plan with RBC Direct Investing or RBC Dominion Securities.</li> <li>A copy of this form <b>MUST</b> be received by your payroll department at least 2 weeks prior to the date of your first contribution.</li> <li>A separate application form supplied by your plan provider (RBC Direct Investing or RBC Dominion Securities) must be completed in conjunction with this form.</li> <li>This form may also be used to (re) allocate contributions to either or both a Personal Plan and/or a Spousal Plan (Group RRSP only).</li> </ul> <p><b>AGENT AGREEMENT:</b></p> <p>I appoint the Plan Sponsor, being my employer, association, or trade union, to act as my agent for the purpose of administration of the Plan including, without limiting the generality of the foregoing, delivering my Application to you, submitting my contributions to you, delivering my directions to you with respect to Guaranteed Investment Certificates and Savings Deposits, and my directions with respect to mutual funds or other investments to Royal Bank of Canada, Royal Mutual Funds Inc., RBC Direct Investing Inc., and or RBC Dominion Securities Inc. I further acknowledge that the Plan Sponsor may receive reports containing both my personal information and my investment details and holdings for all assets held in my Group Savings Plan account held at Royal Bank of Canada, Royal Mutual Funds Inc., RBC Direct Investing Inc., and or RBC Dominion Securities Inc., including assets contributed from personal sources, for the purposes of administering the Group Savings Plan.</p>	<p><b>1. SPONSOR / EMPLOYER INFORMATION</b></p> <p>Sponsor Name _____ Alpha Code (Mandatory) _____</p> <p>Address _____ Group Plan Number (if known) _____</p> <p><b>2. CONTRIBUTOR / EMPLOYEE INFORMATION</b></p> <p>Name (First Name, Initial, Last Name) _____ Social Insurance Number _____</p> <p>Daytime Telephone Number _____ Ext. _____</p> <p><b>3a. PAYROLL DEDUCTION AUTHORIZATION</b></p> <p><input type="checkbox"/> I hereby authorize my employer to deduct each pay period:        _____ % of my pay; or \$ _____ ; or _____ cents/hour.</p> <p><b>3b. LUMP SUM CONTRIBUTION</b> (includes bonus payments and transfers-in)</p> <p><input type="checkbox"/> I am contributing a lump sum of \$ _____ (please specify amount).</p> <p><b>4. CONTRIBUTION ALLOCATION AUTHORIZATION</b></p> <p><b>Employee Contribution (EE)</b> _____ % Personal Account #: _____        _____ % Spousal RRSP #: _____</p> <p><b>Employer Contribution (ER)</b> _____ % Personal Account #: _____        _____ % Spousal RRSP #: _____</p> <p>Note: If only the Employer Contribution portion is restricted, a second Employee Contribution plan must be opened.        (Please complete the Spousal Information section below if applicable).</p> <p><b>5. SPOUSAL INFORMATION</b> (Group RRSP Only)</p> <p>Only complete this section if all or a portion of your contribution is to be allocated to a Spousal Plan (as per section 4 above).</p> <p>Spouse's Name _____ Spouse's Social Insurance Number _____</p> <p><b>6. SIGNATURE</b></p> <p>Please initiate these instructions with the next payroll cycle. I agree with the terms of the Agent Agreement on the left side of this form.</p> <p>Employee Signature _____ Date _____</p> <p><b>Attention RBC Dominion Securities or RBC Direct Investing: A copy of this signed form must be faxed to the Group Financial Services, Service Centre at 1-800-263-7777 immediately upon receipt.</b></p>
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